

Koorie Women Mean Business (KWMB), with Swinburne University of TAFE, is now offering a *Frontline Management Program* for Indigenous Leaders

The Frontline Management Program is an exciting and action-based development opportunity for those of you wanting to develop your leadership and management skills.

Frontline managers could be supervisors, community leaders, project managers or leaders, team leaders, office coordinators. This program is for anyone who wants to develop their skills, knowledge and understanding about leading and managing people and the work or projects they do.

What do you get?

The Front Line Management program sits within the National Industry Training Package for Business Services. It has three qualification levels: Certificate III, IV and Diploma. A Diploma of Frontline Management is a pathway into some degree-based programs in business studies.

How do you get it?

The Frontline Management qualification is achieved by gaining recognition of your existing skills and experience and building those areas that need development.

All this is done **in your workplace or community organisation**. The program is based on your real projects, responsibilities and personal goals, as well as community/workplace priorities for your role.

You may be able to include Community Development competencies (knowledge & skills) as part of your program. Other competencies cover areas like occupational health and safety, leadership skills, project/program management and customer service.

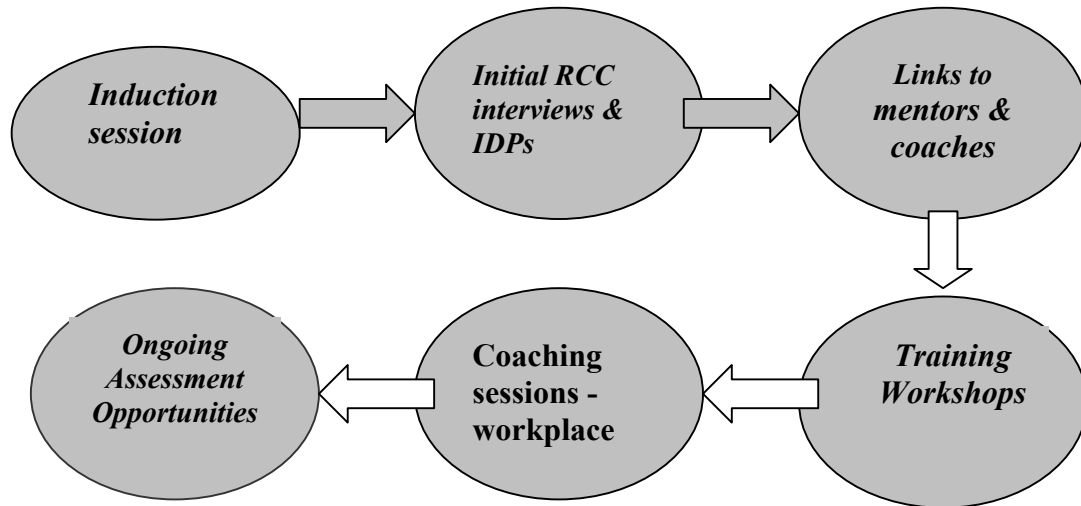
What makes this program a great opportunity?

You'll be able to participate in the following:

- A Recognition of Current Competency (RCC) interview that helps create an Individual Development Plan (IDP) that is right for you
 - Customised training delivery and learning resources that respect the particular needs, interests and contexts for work of Indigenous leaders
 - Workshops with your peers from around the State
 - Guest speakers and trainers that can bring motivational and practical support to your development and your workplace/community projects
 - Supportive assessment approaches that recognise previous knowledge and experience while assisting to close any gaps
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- Specialised support if required in literacy, numeracy and information technology.

This is how it works



Awarded

Certificate of Attainment (partly completed)

Certificate III

Certificate IV

Diploma

Or

You may want to participate in training and support without the assessment YET!

The program starts late July 2003, so if you are keen to get involved call:

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